**Gate House Booking Request Form**

**Please fill out the form below and email it to Ellinor at** [**edl@edl.co.za**](mailto:edl@edl.co.za)

**COMPANY/ORGANISATION DETAILS:**

|  |  |
| --- | --- |
| Company Name: |  |
| Office Telephone Number: |  |
| Alternative Contact Number: |  |
| Email Address : |  |
| Postal Address: |  |
| Company details required on invoice: |  |
| Non Profit Company Number: (If applicable) |  |
| Name of Organiser: |  |
| Organiser’s contact details: (Email, telephone & mobile) |  |

**TRAINING PROGRAMME DETAILS:**

|  |  |
| --- | --- |
| Preferred Dates: (subject to confirmation) |  |
| Alternative Dates: |  |
| Arrival time: (organiser – access to property) |  |
| End time: (property departure time) |  |
| Estimated number of delegates: |  |
| Description of your event: |  |

**CATERING:**

|  |  |
| --- | --- |
| Self-Catering | Outsourced catering by Client |
|  |  |

**QUESTIONS:**

|  |  |  |
| --- | --- | --- |
| How did you hear about Gate House? |  | |
| Would you like to be on our mailing list? | **Yes** | **No** |

**More Info:**

Ellinor [edl@edl.co.za](mailto:edl@edl.co.za) 021 794 1297 (mornings) or 082 431 4159

Facebook: https://www.facebook.com/GateHouseSpiritualCentre

International Website: <http://emissaries.org/>